**Application Form**

**Position Applied For:**

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| **First Name**  | **Surname**  |
| **Postal Address** |  |
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| **Telephone Number(s):**   | **E-Mail** |

**Qualifications:**

(Please give your highest qualifications and any other relevant qualifications)

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| **Qualification** | **National Qualification Framework Level** | **Accreditation Body** | **Date Awarded** | **Membership Number****(if Applicable)** |
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**Other Relevant Courses Completed:**

**(Including evidence of CPD)**

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**Work History**

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| **From****Month/****Year** | **To****Month/****Year** | **Name of Employer** | **Type of Business** | **Position Held** | **Key Responsibilities** | **Reason for Leaving** |
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**Are there any restrictions on your right to work in this Country? Yes**  **No** 

**If yes please give details:**

**Do you hold a current Full Drivers Licence Yes**  **No** 

**Please give details of any current or pending endorsements:**

**Please state why you are interested in working for the Daughters of Charity Child and Family Service and how you can contribute to the work undertaken with Children & Families in the Family Centers**

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**Please give an outline of a particular piece of work that would indicate your skills**

**and values in leading the provision of services to children and families**

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**Referees**

Please give the names of three referees who can be contacted in reference to your application. Relevant work referees are preferred. If three such referees are not available, other work referees and relevant personal referees (not relatives) are acceptable. In selecting your referees, please select as far as possible people who are able to speak objectively about your suitability for the position.

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| 1. **Current Employer** *(can be contacted* ***after*** *offer is made)*
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| **Name: Occupation/Position:** |
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| **Address:** |
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| **Telephone Number: e-mail Address:** |

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| **2.** |
| **Name: Occupation/Position:** |
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| **Address:** |
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| **Telephone Number: e-mail Address:** |

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| 3.  |
| **Name: Occupation/Position:** |
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| **Address:** |
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| **Telephone Number: e-mail Address:** |

I confirm that the above information is correct to the best of my knowledge. I understand that any omissions or misrepresentation of information on this application form may in the event of my obtaining employment result in disciplinary action up to and including dismissal.

**Applicants Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**